COVID-19 Relief Fund Phase 2

Community Foundation for Monterey County

Grant Request

About the COVID-19 Relief Fund: The Community Foundation for Monterey County (CFMC) established the COVID-19 Relief Fund to address the immediate and longer-term needs of our region’s most vulnerable residents who will be impacted by the Coronavirus. The Foundation will award operating grants on an ongoing basis to nonprofit organizations and public agencies whose operations in support of Monterey County, California's most vulnerable residents affected by the pandemic have been stressed by the outbreak.

Criteria for Grant Requests

The CFMC will consider grant requests to:

- Assist nonprofits serving vulnerable populations with basic needs (food, housing, living expenses, transportation costs, direct support, etc.) related to job layoffs and/or financial need.
- Assist nonprofit organizations with program support and related impacts due to quarantines and physical distancing,
- Fund programming to address the related-mental health impact.

Grants are expected to range between $5,000 to $30,000 and will be reviewed on a rolling basis. 501(c)3 nonprofit organizations and public agencies are eligible to apply for additional funds as needs arise. Requests will be reviewed by CFMC staff and grants awarded as quickly as possible.

Please contact Laurel Lee-Alexander, Vice President of Grants and Programs at laurel@cfmco.org or 831-375-9712, x112 or laurel@cfmco.org if you have any questions.

Program Name*

Provide a brief one-line phrase to describe this request. This phrase serves as the title of your request for our records.

Character Limit: 250

Requested Amount*

Character Limit: 20

Briefly describe your situation as it relates to COVID-19.*

How has the pandemic affected your daily operations?

Character Limit: 2000
Please describe your request. Include how grant funds would be used.*
Please include number of people served, demographics (age, ethnicity, etc.) and geographic area with a descriptions and duration of services.

*Character Limit: 3000

Itemized Budget
If available, upload a spreadsheet or other document with the detailed budget information. Alternatively, a list of how the funds would be used can be provided below.

*Character Limit: 2000 | File Size Limit: 3 MB

Organization Agreement
We, the undersigned, certify that the practices of this organization conform to the non-discrimination policy as follows. This organization does not discriminate in its employment practices, volunteer opportunities or delivery of programs on the basis of race, religion, gender, national origin, age, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by law.

We, the undersigned, hereby state that the information presented in this application is complete and factual. By typing our names below and submitting this application, we confirm our authority and have notified and secured approval from all parties. We hereby agree that funds, if granted, will be used only for the purpose described above unless written approval from the Community Foundation for Monterey County is received.

GRANT AGREEMENT
A grant from the Community Foundation for Monterey County (CFMC) is to be used only for the purposes described herein and is subject to the grantee’s acceptance of the conditions specified below. Reviewing the grant agreement now will expedite payment IF a grant is approved.

Grant Period: Up to 11 months
Purpose and Use of Funds: Grant funds must be spent within 11 months of the grant date and for the purposes stated in the grant proposal and specified above. Grant funds may not be used for any expenses incurred prior to the grant date. If something unexpected occurs or additional time to complete the funded activities is needed, you may request an extension or budget modification by email. No changes may be made in timing or budgetary use of the grant funds without the CFMC’s advance written approval.

Required Reports: No final report is required
Email correspondence is used through our online grants manager. It is your responsibility to keep your online account and contact information current by informing us of any changes. More information is available in the Overview Guide to using our online grants system at www.cfmco.org/apply.

**Public Information**: The CFMC encourages grantees to make announcements of grants upon receipt of the grant payment. The CFMC communications department is available to provide assistance in your communication efforts. We also welcome your photos reflecting the services made possible by the grant. When a grant is approved, you will be able to save and upload photos directly related to the funded activities to your online account under Photo Release.

Do you understand and agree to the terms and requirements of this grant? If you have any questions, contact your program officer or the appropriate staff contact immediately, 831.375.9712 or 754.5880, www.cfmco.org/nonprofits/grants/community-impact/contact-us/*

**Choices**
Yes

**Name of Authorized Board Member**
*Character Limit: 100*

**Name of Executive Director or Other Authorized Representative**
(Second person, different than above)
*Character Limit: 100*

**Use this space for any optional comments or explanations regarding this grant application.**
*Character Limit: 2000*